

DELAY NOTICE



To		From	
Job Name/Address		Phone:	E-Mail:
Job Number	Delay Notice Date	Delay Notice Number DN-01	

THIS PROJECT IS CURRENTLY ON DELAY STATUS FOR REASON(S) SHOWN BELOW:

Depending on the reason for this DELAY NOTICE and the speed with which the delay is remedied, you may experience a significant postponement of the completion date of the residence being constructed for you. Other construction projects will be moved ahead of your project, and your project will be rescheduled when time permits. The previous completion date is now voided, and a new completion date must be established.

NOTES:

REASON(S) FOR DELAY:

- Non-Payment of requested draw amount.
- We have not received required material selections from you.
- There is a delay in receiving materials from a supplier.
- Confirmation of Instructions has not been returned. Reference CI-00
- Other:

DELAY REMEDY:

- Please arrange for payment to be made immediately.
- Please forward your materials selection(s) to us.
- We expect delivery of materials from Supplier in 0 days.
- Please sign and return requested Confirmation of Instructions.
- Other:

DELAY NOTICE ISSUED by:

_____ Date